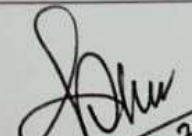


Maulana Azad College Kolkata
Notice IQAC/01 Dated 29.4.2023
AQAR-NAAC related Work Schedule for Faculty Members
(01.05.2023 – 31.05.2023)

All faculty members, teaching associated staff and members of IQAC/NAAC Sub-committee who have been detained in the summer vacation are requested to present in the college as per following Schedule relating to the completion of pending works of AQAR.

Date & Time	Day-wise Work schedule	Work for Next Day
03.05.2023 (Wed) 12.00-4.00pm	i) Briefing to all Faculty Members regarding present status of AQAR 2021-22, and data pending for each criteria	To obtain data related to Criteria 1 & 2 from the Department
08.05.2023 (Mon) 12.00-4.00pm	Submission of Data related to Criterion 1 Submission of Data related to Criterion 2	To obtain pending data related to Criterion 1 and 2 from the Department
10.05.2023 (Wed) 12.00-4.00pm	Submission of pending Data of Criterion 1 Submission of pending data of Criterion 2	To obtain data related to Criterion 3 and 4 from Department and Library
12.05.2023 (Fri) 12.00-4.00pm	i) Submission of Data related to Criterion 3 ii) Submission of Data related to Criterion 4	To obtain pending data related to Criterion 3 and 4 from the Department & Library
15.05.2023 (Mon) 12.00-4.00pm	i) Submission of pending Data of Criterion 3 ii) Submission of pending Data of Criterion 4	To obtain data related to Criterion 5, Criterion 6 and Criterion 7 from the Departments
17.05.2023 (Wed) 12.00-4.00pm	i) Submission of Data of Criterion 5 ii) Submission of Data of Criterion 6 iii) Submission of Data of Criterion 7	To obtain pending data related to Criteria 5,6 and 7
19.05.2023 (Fri) 12.00-4.00pm	i) Submission of pending data of Criterion 5 ii) Submission of pending data of Criterion 6 iii) Submission of pending data of Criterion 7	Website link generation of different Criteria
22.05.2023 (Mon) 12.00-4.00pm	Generation of links for website data upload	CO/PO mapping
24.05.2023 (Wed) 12.00-4.00pm	CO/PO mapping – induction to faculty members	Collection of Course outcomes from Departments
26.05.2023 (Fri) 12.00-4.00pm	Collection of course outcomes	To obtain pending Course Outcomes sand finalizing submission of AQAR 2021-22
29.05.2023 (Mon) 12.00-4.00pm	Collection of pending course outcomes and final Submission of AQAR 2021-22	

Principal
Principal
Maulana Azad College
Kolkata


29.4.23
Coordinator, IQAC
Co-ordinator
IQAC
Maulana Azad College
Govt. of West Bengal
R.A. Kidwai Road, Kol.-13